



# Covenant School Technology Policy

## Computers and E-readers

Computers and e-readers can be used in classrooms as a tool for the student. While on campus, however, students are not allowed to access the internet on any electronic device. There may be times, with a teacher or staff member's permission, that a student may access the internet under direction supervision of said teacher. The teacher must have visual of the screen at all times. If a student is found using their computers or any other electronic device for non-school related tasks, the device will be confiscated and parents must come to the school office to pick it up.

## Student Cell Phones

Cell phones must be off and put away during the school day. (From 7:50 a.m. until they leave the campus at afternoon pick-up). Students needing to contact parents while on campus should use the phone in the main office or Front Desk. If a teacher/substitute teacher observes unauthorized cell phone use, he/she should collect the cell phone from the student and give it to Covenant Administration. The parents will be called and they can pick the cell phone up at the end of the day.

## Computer Access and Use

The computers located in the classrooms are for teacher use only. They shall not be used by students unless given specific permission. Students may only use personal laptop computers to perform work on Covenant School class-related projects or assignments. Students may use e-readers, but may not access wi-fi or use them for any other purposes. A student shall not be allowed to access any local network, or access outside telecommunication resources such as the Internet on a personal laptop computer without prior approval from an administrative staff member.

## Personal Electronic Devices

Students may not use personal electronic devices during the school hours unless pre-approved by a teacher or other administrative staff member. This includes laser pointers, portable music or video devices, pagers, and video games. E-readers may be used during class time for reading books, but may not be used to access the internet or play games.

## Repeat Offenses

The student will no longer be permitted to bring electronic devices to school.

## Loss/Theft

Please note, because we share a facility with many entities, Covenant School, Christ Temple, nor ACDC may be held liable for loss or theft of devices. When not in classroom use, the student should lock each device in their locker, and give their combination to nobody other than their own parent or a school administrator.

Please sign below that you acknowledge and accept this policy.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date